

**Utility Coordination Meeting**  
**Notes of Meeting**  
**November 5, 2012**

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**MEETING MINUTES**

DATE: November 5, 2012

PROJECT: SR 26, Atlantic Avenue  
From Clarksville to Assawoman Canal  
Utility Coordination Meeting

ATTENDEES:

Joe Hofstee	DeIDOT
Jeff Stewart	DeIDOT
Brad Saborio	DeIDOT
Tom Banez	DeIDOT
Jerry Nagyiski	DeIDOT
Dan Thompson	DeIDOT
Don Quillen	Info Tech /Verizon
Dave Ostroski	Verizon
Mike Cannon	Danella
Bob Weigner	Delmarva
Bill McBane	Delmarva
Brian Kisner	CEI
Ron Walter	CEI
Jim Howlett	CEI
Jill Frey	CEI

Prepared By: Jill F. Frey

The meeting was held to continue the utility coordination for the SR 26 Atlantic Avenue project. The following is a list of issues discussed at the meeting:

Schedule: Per the previous meetings, the Early Action relocations were scheduled to begin on November 13, 2012. In order for this to occur, each utility company needs to submit information regarding the Buy America program. While this paperwork does not need to be finalized at this time, the initial submission needs to be submitted before a notice to proceed can be issued. DeIDOT has not received information at this time.

While Verizon is able to meet the November 13<sup>th</sup> start date, due to the recent storm, Delmarva crews are behind schedule due to the recent storm damage. Delmarva anticipates crews will be available the following week. It was decided that DeIDOT will issue the NTP as soon as the Buy America paperwork is submitted in anticipation for a November 19<sup>th</sup> start date.

Coordination with other projects: DeIDOT noted that there are several project on-going on SR 26 and the required lane closures will need to be coordinated. These project include: Paving on Woodland Avenue, entrance work for the CVS (between Central and West Avenue), entrance work for the Dollar General (across from Whites Neck Road) and the SR 26 Detour Routes which will require lane closures at Windmill Road.

The work will be coordinated with DeIDOT South Construction and the SR 26 utility project Inspector.

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Inspection: The Early Action Relocations will be inspected by Century Engineering. Ron Walter will be the inspector for the project. His cell phone number is 1-410-937-2440. He will be based in the SR 26 field office which is located in the Shoppes of Millville on SR 26. A set of plans will be on file at the field office.

Section 1: DeIDOT would like to see the utility companies continue relocations in Section 1 as soon as the early action areas are completed. There are three parcels that are not cleared for right of way in Section 1. The other outstanding issue is the required clearing for this Section. DeIDOT will be advertising a clearing contract to enable this work to occur.

Right of Way has been cleared to allow Verizon to complete their relocations in this Section. Delmarva cannot begin Section 1 until the right of way has been acquired and the clearing is completed. A second NTP will need to be issued by DeIDOT to allow this work to occur.

Delmarva stated that they are preparing for this work to occur by mid-February. This will allow them to complete Section 1 and potentially Section 2 relocations before shutting down for the peak season. This timing is dependent on the clearing contract and the acquisition of all needed right of way.

The design change requested by Delmarva has been approved by DeIDOT and the required Right of Way plan revision is being processed. DeIDOT did note that this option will not be available for the remainder of the project and asked the utility companies to review the proposed design and determine an acceptable solution that does not require additional right of way.

Next Meeting: The next utility coordination meeting has been scheduled for Tuesday December 11, 2012 at 10:00 a.m. at DeIDOT (Dover) in the Fenwick Room.

These notes represent the author's best recollection of the discussion. If there are any revisions, please notify the author in writing within seven days of receipt of these notes.

c: Attendees  
R. McCleary, DeIDOT  
W. Whitaker, Delmarva  
G. Zang, Verizon